

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held September 13, 2018 at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 6.

Call to Order

Members in attendance: Adam R. Britt, President
Jeffery G. Schena, Vice-President
Todd E. Holt, Member
David E. Lund, Member
Gordon L. Rawlinson, Member
David V. Styler, Superintendent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Keith T. Griffiths

Pledge of Allegiance: Keith T. Griffiths

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Millard County Commissioner Wayne Jackson
2. Review and Discuss Action Items
3. Review of Policies

Review of Policies

Negotiations

Millard School District Policy - 4220
Second Reading

Vacation Policy

Millard School District Policy - File Code: 4290
Second Reading

Child Abuse Neglect

Millard School District Policy - 6160
First Reading

Transportation of Students for Extra Curricular Activities

Millard School District Policy - File Code: 3060
First Reading

Work-Based Learning Programs for Students
Millard School District Policy - File Code: 5160
First Reading

Review of Policies
Continued

Student Discipline
Millard School District Policy - File Code: 6130
First Reading

Bullying, Cyberbullying, Hazing, and Abusive Conduct
Millard School District Policy - File Code: 6105
First Reading

Student Clubs
Millard School District Policy - File Code: 6055
NEW - First Reading

4. Report on School Fees to Board
5. UHSAA - Board of Trustee Appointment
6. Report on Drug Testing Policy Implementation
7. Board Responsibilities with School LAND Trust
8. "Our Schools Now" Discussion

Member Schena made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2018-2019 school year), as provided for in Utah Code: 52-4-205(1) (a), seconded by Member Rawlinson, with the voting as follows:

Closed Executive
Session

Member Schena	Aye
Member Rawlinson	Aye
Member Holt	Aye
Member Lund	Aye
Member Britt	Aye

Member Rawlinson made a motion to return the meeting to a Regular Session, seconded by Member Lund, with the voting as follows:

Regular Session

Member Rawlinson	Aye
Member Lund	Aye
Member Holt	Aye
Member Schena	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 1:10 p.m. to 1:30 p.m.

Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2018-2019 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Adam R. Britt, President

Keith T. Griffiths, Business Administrator

Minutes

Minutes of the Board of Education meeting held August 9, 2018 were approved by a motion from Member Holt, seconded by Member Lund and carried unanimously by the Members of the Board.

Board President's Report

NONE

Superintendent Styler's Report

1. Superintendent Styler reported that he has been appointed to the Snow College Search Committee to find a new president for Snow College.

Business Administrator Report

1. The Millard School District Annual Financial Report (AFR) for he 2017-2018 school year, ending June 30, 2018, was available for review by the Members of the Board.

2. Information on Union Pacific Railroad Property Tax relief.

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of bills from check #016024 to check #016213, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #7.

Substitute Teachers

Kristen Ellis (Oak City) Sam White (Holden)
Kelsie Price (Oak City) Lori Bunker (Delta)

Kristen and Kelsie have current Utah teaching licenses and are exempt from completing the SubInstructor On-line Training. Both have a current background check and have passed the TB test.

Sam and Lori have completed the SubInstructor On-Line program and have passed a current background check and TB Test

Recommended for approval.

Minutes

Board President's Report

Superintendent Styler's Report

Business Administrator's Report

Consent Items

Payment of Bills / Approval Financial Reports

Substitute Teachers

2018-2019 Compulsory Attendance Compliance (Home School)

2018-2019 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Ruth Tibbitts	Annastayssa Tibbitts	FES / 1st grade
Lori & Ben Pratt	Naomi Pratt	FES / 2nd grade
Mark Howard	Emmanuel Gabriel Howard	DMS / 7th grade
Linette Woods	Marianna Woods	FMS / 6th grade
Patricia Viveiros	Michael Viveiros	DHS / 9th grade

Recommended that the above students be exempted from compulsory attendance for the 2018-2019 school year based on signed affidavits.

Out-of-State Residency Requests

Out-of-State Residency Request

Student Name: Oscar Rodriquez
 Parents' Name: Oscar Rodriquez and Griselda Ramirez Cabada
 Guardian Name: Ivone Garcia (Aunt)
 School / Grade: Delta High School / 9th Grade

Recommended for approval.

In-Lieu of Transportation Requests

In-Lieu of Transportation Requests

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>
Mike & Stephani Bliss	Elijah Bliss Phoebe Bliss	Delta High School Delta Middle School	12.8 miles
Keli Dahl	Stenson Dahl Porter Dahl Conrad Dahl Braddox Dahl	Fillmore Middle	3.2 miles
Courtnei Loe	Savanna Loe	Delta South	17.6 miles
Joseph and Elizabeth Langston	Anthony Langston Dallin Langston Haley Langston Abigail Langston	Millard High School Millard High School Fillmore Middle Fillmore Elementary	3.8 miles
Andrea Flores	Barbara Juarez	Garrison Elementary	24 miles
Ashlee Bussari	Ashur Hutchings	Delta South	18 miles

Recommended for approval.

Winter Sports Activities Schedules

Winter Sports Activity Schedules

Delta High School

Delta High School Boys' Basketball 2018-2019
Delta High School Girls' Basketball 2018-2019
Delta High School Swim Team 2018-2019
Delta High School Wrestling 2018-2019

EskDale High School / West Desert High School

EskDale High School Region 21 Girls' Basketball 2018-2019

Millard High School

Millard High School Boys' Basketball 2018-2019
Millard High School Wrestling 2018-2019

Utah High School Activities Association (UHSAA) 150 Mile Contest

UHSAA 150 Miles Contests

Delta High School

Delta High School Football to San Juan September 7, 2018
Delta High School Tennis to St. George September 7-8, 2018
Delta High School Swimming to St. George January 4-5, 2019
Delta High School Wrestling to Enterprise January 25-26, 2019

Millard High School

Millard High School Football to Grand September 7, 2018
Millard High School Basketball to Coalville - North Summit
Millard High School Basketball to Duchesne

Personnel Items:

Personnel Items

Letter of Resignations

Letters of Resignation

Kristal Penney - Instructional Assistant at Fillmore Middle School
Maria Jones - Instructional Assistant at Delta Middle School
Annette Eggleston - Instructional Assistant at Delta South Elementary

Ratification for Contracted School Nurses

Contracted School Nurses

Mrs. Erma Kay May - Delta area
Mrs. Emily Weber - Fillmore area

Ratification for Instructional Assistants

Ratification for Instructional Assistants

Delta North Elementary School

Sheri Powell - 3 hours / LAND Trust

Delta South Elementary School

Asha Anderson - 28.75 hours Weekly / Preschool
Elizabeth Lovell -5.75 hours Daily

Ratification for School Lunch Worker

Savannah Roger - 4 hours

Ratification of Lunch Worker

Recommendations for Instructional Assistants

Delta South Elementary School

Janae Christensen - 5.75 hours / LAND Trust

Recommendation for Instructional Assistants

Fillmore Middle School

Penny Britt - 5.75 hours / Special Education

Delta High School

Jane Kemner - 5.75 hours / Special Education

Millard High School

Katherine Stewart - 5.75 hours / Special Education

Recommendations for Student Workers

Delta South Elementary School

Gabbie Crane

Delta High School

Miranda Johnson
Tandon Oman
Kamryn Tolbert

Recommendation for Student Workers

Delta North Elementary School

Anthony Crop

Delta Middle School

Jacie Rowley

Member Rawlinson made a motion to approve and accept the Consent Items, as listed above, seconded by Member Holt and carried unanimously by the Members of the Board.

Information Items

Utah School Boards Association 2018 Fall Regional Meeting
Thursday: November 1, 2018
Juab School District Offices
Nephi, Utah

Information Items

USBA Regional Meeting

Action Items

Action Items

Policy Approval

Policy Approval

Member Schena made a motion to approve the following policies:

Negotiations

Millard School District Policy - 4220

Vacation Policy

Millard School District Policy - File Code: 4290

Motion was seconded by Member Lund and carried unanimously by the Members of the Board.

Millard School District Early Literacy Plan

MSD Early Literacy Plan

A review and discussion was made of the Millard School District “Early Literacy Plan” for the core instruction in grades K-3. Beginning of the year benchmark assessments will be administered to students in grades 1-5 and will be used to determine student needs and strengths and to inform and guide instructional practices and intensity.

Mid-year and end of the year benchmark assessments, will be administered to students in grades 1-2 to determine student success and the effectiveness of the instructional practices and interventions.

Member Holt made a motion to accept and approve the Millard School District “Early Literacy Plan”, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Employee Out-of-State Travel Requests

Employees Out-of-State Travel Requests

Fillmore Middle School

Four Sixth-Grade Teachers
Illustrative Mathematics Learning Instructional Academy
October 6-7, 2018
Santa Ana, California
Estimated Cost: \$1,620 per teacher

FMS Sixth Grade Teachers

Funding will come from Fillmore Middle School’s LAND Trust funds for professional development.

Member Lund made a motion to approve four Fillmore Middle School sixth grade teachers to attend the Illustrative Mathematics Learning Instructional Academy, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Sheila Sheriff - School Counselor
American School Counselor Association (ASCA) Conference
June 29 - July 2, 2019
Boston, Massachusetts
Estimated Cost: \$2,150

Sheila Sheriff
School Counselor

Funding will come from Fillmore Middle School’s LAND Trust funds for professional development.

Member Lund made a motion to approve Sheila Sheriff to attend the American School Counselor Association (ASCA) Conference, seconded by Member Schena and carried unanimously by the Members of the Board.

Elise Neville - Eighth Grade English Teacher
National Council of Teacher of English Conference
November 21-24, 2018
Baltimore, Maryland
Estimated Cost: \$1,240

Elise Neville -
FMS English
Teacher

Funding will come from Fillmore Middle School's LAND Trust funds for professional development.

Member Lund made a motion to approve Elise to attend the National Council of Teachers of English conference, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Delta High School

Jackie Shiner and Jon Winters
Council of Exceptional Children Conference
February 28 - March 2, 2019
Myrtle Beach, South Carolina
Estimated Cost: \$1,833 per teacher

Jackie Shiner and
Jon Winters -
DHS Special Edu-
cation Teachers

Funding will come from Delta High School's LAND Trust funds for professional development.

Member Rawlinson made a motion to approve Jackie Shiner and Jon Winters to attend the Council of Exceptional Children conference seconded by Member Schena and carried unanimously by the Members of the Board.

Millard School District Board of Education

Board Members Desiring to Attend
National School Boards Association (NSBA) Conference
March 30 - April 1, 2019
Philadelphia, PA

Millard School
District Board of
Education

It was recommended that any Members of the Board of Education who can attend this conference be given the opportunity to attend.

Member Schena made a motion to approve any Members of the Board, that desire, and Superintendent and Business Administrator, be approved to attend the NSBA Conference being held March 30 - April 1, 2019 in Philadelphia, PA, seconded by Member Lund and carried unanimously by the Members of the Board.

Extended Student Out-of-State Travel Requests

Extended Student Out-of-State Travel Requests

Delta High School

Delta High School Drill Team (Tridels)
California Dance Opportunity
February 28 - March 4, 2019
Anaheim, California

DHS Tridels

The purpose of the trip is to give the girls the opportunity to take two dance master classes at the Edge Performing Arts Center in Hollywood, as well as a dance workshop at Disneyland with Disneyland's dance choreographers. The cost of the trip including airfare is estimated at \$845 to \$870 per girls and parent chaperones. No cost to Millard School District.

Member Holt made a motion to approve the Delta High School Drill Team (Tridels) to travel to California, for the purposes described above, seconded by Member Schena and carried unanimously by the Members of the Board.

EskDale High School

EskDale High School Choir Trip

Bi-Annual Choir Trip for EskDale High School Students
May 9-14, 2019
Myrtle Beach, South Carolina

The purpose of this trip is to give the students at EskDale High School a sense of pride and accomplishment and reward for their efforts of providing entertainment for others.

The cost of the trip will be approximately \$1,500 per student and parent chaperone. No cost to the Millard School District.

Member Holt made a motion to approve the EskDale High School Choir to travel out-of-State to Myrtle Beach, South Carolina, seconded by Member Lund and carried unanimously by the Members of the Board.

Millard High School

MHS FFA Chapter

Millard High School FFA Chapter
Ben Hunter - Millard FFA Advisor
FFA National Leadership Conference
Summer 2019
Washington D.C.

The purpose of this trip is to provide leadership learning opportunities. The cost of this trip would be approximately \$850 for the students to attend. The cost for Mr. Hunter would be approximately \$1,360.

Member Lund made a motion to approve the Millard High School FFA Chapter to attend the FFA National Leadership Conference, with paying Mr. Hunter's costs to attend, seconded by Member Schena and carried unanimously by the Members of the Board.

Request for School Bus Rental - Topaz Museum

Bus Request for
Topaz Museum

Mr. Scott Bassett, representing the Topaz Museum made a request to the Board of Education for school bus rental to accommodate large groups that come to the Topaz Museum and want to visit the actual Topaz site. The exact dates and times are unknown, with Topaz Museum being willing to pay for the use of a school bus each time needed. There is an event on November 16th that would likely require two school buses. Such requests have been approved in the past with the issuing of a certificate of insurance.

The following information was found from Utah State Risk Management. "Can I rent My School Bus Out To Others"? Yes, however, certain conditions apply. School Districts are only allowed to rent their school buses to another government entity in Utah (state entity or any political subdivision of the state). Utah Code Ann. 41-12a-301 requires the government entity renting the bus to maintain liability insurance for it uses. Further, the government entity will reimburse the School District for incidentals as set by the district. Incidental examples include, but not limited to: fuel, depreciation, damage, destruction, etc.

With the information received from Utah State Risk Management, it was the consensus of the Members of the Board not to support the Topaz Museum to have school buses available for rent.

Honoring Excellence

Honoring Excel-
lence

Honoring Personnel Excellence

Mrs. Dana Bunker- Millard School District "Teacher of the Year"
Teacher at Delta Middle School

Personnel Excel-
lence

Superintendent Styler and Mrs. Becky Callister, Principal of the Delta Middle School, shared with the Members of the Board the accomplishments of Mrs Bunker and her contributions to the students, staff, and patrons of Delta Middle School and the Millard School District.

Mrs. Dana Bunker
Millard School
District "Teacher
of the Year"

Mrs. Bunker represented the Millard School District in the State of Utah "2018 Teacher of the Year" competition held September 6, 2018.

Mrs. Bunker was presented with a Certificate of Excellence and congratulated for her accomplishments.

Student Excellence

Honoring Student
Excellence
Shayla Patton

Shayla Patton - Delta High School

Mrs. Denise Dewsnup, Delta High School FCCLA advisor, shared with the Members of the Board the accomplishments of Shayla in representing Delta High School and the State of Utah at the national competition held in Atlanta, Georgia.

Shayla was the silver medalist at the National FCCLA Convention held during the summer.

Shayla was given a "Certificate of Excellence" and congratulated for the great job that she accomplished.

Mr. Jim Withers spoke to the Members of the Board regarding the article in the Millard County Chronicle Progress regarding Member Rawlinson and him working out of the county during the week. Mr. Withers thanked all Members of the Board for their service and the hours they volunteer in the service of the citizens of Millard County.

Mr. Withers suggested that whoever may have complained to the Millard County Chronicle Progress that it is time for them to put up or shut up. He expressed his friendship for Member Rawlinson and the other Members of the Board for their willingness to serve.

Communications for Board Members:

Communications
for Board Mem-
bers

1. Thank you letter from Mr. Kirk Willoughby for the opportunity of attending and participating in the Miller Welding training.

2. Thank you notes and letters from the Fillmore Elementary School Third grade teachers (Whitney Durrant, Emily King, Josalyn Stevens, Vicki Allen) for the opportunity to attend the “Get Your Teach On” conference.

3. School Newsletters:

School Newslet-
ters

- a. Delta South Elementary School’s - “Bunny Bulletin”
September 2018
- b. Delta North Elementary School’s “Bulldog Bulletin”
September 2018
- c. Fillmore Elementary School’s “Chipmunk Chat”
September 2018
- d. Delta Middle School’s September 2018 Newsletter
- e. Fillmore Middle School’s September 2018 Newsletter

Board Member Comments

Board Member
Comments

1. Member Holt expressed his thanks and appreciation for the associations with the Members of the Board and the kind words expressed of love and sympathy during the tough times of the passing of his Father and the passing of his niece. It is so great to know that people care and are there to help and assist when the need arises.

2. Member Rawlinson reported that he took his grandchild to get on the school bus this morning and observed that the bus drivers were very professional with making sure that the students got on the school bus safely. It takes the efforts of all to make for successful education. He expressed his appreciation for all the efforts of each and every individual that contributes to making for a successful educational experience.

3. Member Lund indicated that he has been watching and sees good things happening with the students. There are so many individuals that care and put forth a wonderful effort. He has observed that all have the best interest of the students in all that is done.

4. Member Schena expressed his interest in early childhood education with having his spouse as a Kindergarten teacher. He suggested that it has been said that everything a child needs to learn to succeed in life is learned in kindergarten. Some important things that are learned are: "I am in charge of me". "I make good choices - I choose to do the right things". "I will take responsibility for my choices and the decisions that are made".

Board Member
Comments con-
tinued

We must thank our educators for their efforts in serving and giving so much to the students, our children.

5. Member Britt expressed how much he appreciated the Delta High School teachers coming to Board meeting to review and discuss the school fees. These teachers (professional educators) are incredible and do much with the funding that is received from the collection of fees. This was an eye opening experience to learn all that goes on and see the good works of these teachers. The teachers are dedicated to do the best for the students.

6. Superintendent Styler gave a big thank you for the support given to him. The new school year is off to a great start and it takes everyone working together for a successful education.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, October 11, 2018, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 3:00 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator

A Millard School District District-wide School Community Council training was held immediately following the Board of Education meeting.

Millard School
District District
Wide School
Community
Council Training